



Road Ranger Safety Meeting

01/25/2023

Metric Engineering on behalf of FDOT District 2

ROAD RANGER SAFETY/TRAINING MEETING AGENDA



ROAD RANGER SAFETY MEETING AGENDA

January 25th, 2023

1. FIRST COAST ROAD RANGERS PRESENTATION Scott Christmas

2. FDOT ITS Operations Dee Dee Crews
 - A. MOT General Discussion
 - B. Safety
 - C. Procedural Errors
 - D. Road Ranger Operations Interaction
 - a. Communication
 - b. Dispatch
 - c. Event Information
 - E. Phone / Tablet Issues
 - F. Safe Tows

3. AVL Shelby Mullins/Dee Dee Crews
 - A. Breaks/ Shift Changes
 - B. Inspections

4. RTMC SUPERVISOR CONCERNS Amanda Nichols
 - A. Radio Issues

5. ROAD RANGER OPERATOR QUESTIONS

6. ACTION ITEMS

7. FINAL COMMENTS FDOT/ 1st Coast Road Rangers

- **Chris started meeting by introducing new employees**
- **Chris advised road rangers of things to do before leaving the yard daily**
 - **Clean trucks inside and out**
 - **Check that everything is operational, and fluids are full**
 - **Make sure all tools are on the truck**
 - **Take Inventory before leaving the yard, once you leave, truck and tools are your responsibility**
 - **Always make sure you are in proper dress code**
- **Chris discussed things to do while driving**
 - **Drive in the right lane, 5 mph below the speed limit**
 - **Look 3 times before changing lanes**
 - **Keep proper and safe distance from the vehicle in front of you**
 - **Look 3 times when merging into traffic**
 - **If you pass an event, go to next exit to turn around and come back**
 - **Do not use official turn arounds**
 - **Do not use your phone while driving**
- **Chris went over general safety with road rangers**
 - **First person on scene at an event is in charge**
 - **Do not use cell phones while driving**
 - **Call all stops into TMC and put sign boards up**
 - **Stay in communication with TMC**
 - **Always get vehicle information on an event**
 - **Place all 15 cones out**
- **Chris showed pictures of accidents involving road rangers**
- **Chris advised there were no procedural errors for the month**
- **Chris reminded road ranger of breaks and shift change times**
 - **Breaks are 15 minutes**
 - **Do not take breaks between 6am and 9am or 3pm to 7pm**
 - **Limit shift changes to 15 minutes**
 - **Do not call off shift before shift is over**
- **Chris advised road rangers how to properly complete MOT**
 - **All 15 cones get placed out**
 - **Always be aware of your surroundings**
 - **Never sit in your vehicle on an event**
 - **Do not turn your back to traffic**
 - **Use your vehicle as a barrier**
- **Chris showed good/bad MOT pictures**
- **Chris advised road rangers to make sure vehicles are out of fuel before giving gas**
- **Chris reminded road rangers that 24/7 routes do not get over time codes**
- **Chris reminded road rangers to turn safe tow codes into the office**
- **Chris advised to only give factual information over the radio**
- **Chris told road rangers to not accept any form of tips from citizens**
- **Chris advised to stay off social media and never post pictures or information from events**
- **Chris reminded all road rangers that cell phones are for business purposes only**
 - **Citizens can use company phone if need be**
- **Chris went over where to go for help for road rangers**
- **Chris asked if there has been any issues with other vendors**
- **Chris discussed new light bars being installed on the trucks**
- **Chris concluded meeting**



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 Gainesville



NAME	ORGANIZATION	ADDRESS	JOB TITLE	PHONE	EMAIL ADDRESS
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Amanda Nichols	Metraic		Supervisor		



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NAME	ORGANIZATION	ADDRESS	JOB TITLE	PHONE	EMAIL ADDRESS
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Francine Leslie	FCRR	Gainesville	Road Ranger		
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